



HEBER PUBLIC UTILITY DISTRICT

REQUEST FOR PROPOSALS

FOR

ADA ACCESS IMPROVEMENT FOR CHILDREN'S PARK PROJECT

April 3, 2025

INVITATION FOR PROPOSALS

HEBER PUBLIC UTILITY DISTRICT ADA ACCESS IMPROVEMENT FOR CHILDREN'S PARK PROJECT

**Heber Public Utility District
1078 Dogwood Road, Suite 103
Heber, CA 92249**

Separate sealed BIDS for the construction of the **Heber Public Utility District – ADA Access Improvement for Children's Park Project** will be received by **the Heber Public Utility District, 1078 Dogwood Road, Suite 103, Heber, CA 92249** until **2:00 pm** (prevailing local time) on **Thursday, April 17, 2025**. Bids will be publicly opened and read aloud at said office.

The Heber Public Utility District intends to construct a concrete walkway from the south entrance of Children's Park, across the alley, to the existing parking lot owned by Our Lady of the Valley Catholic Parish. The project also includes the conversion of the existing parking stalls to be ADA accessible for the Children's Park visitors. Installation of a pedestrian gate, signage, and striping improvements are also the scope of work in order to create an ADA path of travel from the parking lot to the Children's Park. The Children's Park is located at 39 Crane Court, Heber, CA 92249.

Copies of the Request for Proposal Documents may be obtained at the Heber Public Utility District Office **located at 1078 Dogwood Road, Suite 103, Heber, CA 92249; Phone Number (760) 482-2440** upon the non-refundable payment of **\$20.00** for each set. Prospective Bidders may examine the Bidding Documents at the **Heber Public Utility District** office on Mondays through Fridays between the hours of 8:00 am to 12:00 pm, and 1:00 pm to 4:30 pm; and the office of the Engineer, **The Holt Group, Inc., 1601 N. Imperial Avenue, El Centro, CA 92243; Phone (760) 337-3883**, on Mondays through Fridays between the hours of 8:00 am and 5:00 pm. Partial sets of Bidding Documents will not be available from the Issuing Office. Neither Owner nor Engineer will be responsible for full or partial sets of Bidding Documents, including Addenda if any, obtained from sources other than the Issuing Office.

There will be no Prebid Conference scheduled for prospective Bidders. Bidders are required to visit the site prior to bidding the project and HPUD representative(s) will be available to meet at the site to review the project scope of work, as requested.

Prospective Bidders shall be licensed Contractors in the State of California and shall be skilled and regularly engaged in the general class or type of work called for under the Contract. Bidder shall have a Class A or Class B California Contractor's license.

All contractors and subcontractors who bid or work on a public works project must be registered at the website of the State of California, Department of Industrial Relations (DIR) per SB 854. No contractor or subcontractor may be listed on a bid proposal unless registered with the DIR pursuant to Labor Code section 1725.5 [with limited exceptions from this requirement for bid purposes only under Labor Code section 1771.1(a)]. No contractor or subcontractor may be awarded a contract unless registered with the DIR pursuant to Labor Code section 1725.5. This project is subject to the rate of prevailing wages as established by the State of California DIR and to compliance monitoring and enforcement by the DIR. All contractors and subcontractors must furnish electronically certified payroll records directly to the Labor Commissioner (aka California Division of Labor Standards Enforcement).

Dated: **Thursday, April 3, 2025**

Published: Holtville Tribune

Thursday, April 3, 2025

Thursday, April 10, 2025

Raquel R. Carrillo, Clerk of the Board

Heber Public Utility District

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INTRODUCTION / PROJECT DESCRIPTION

The Heber Public Utility District intends to construct a concrete walkway from the south entrance of Children's Park, across the alley, to the existing parking lot owned by Our Lady of the Valley Catholic Parish. The project also includes the conversion of the existing parking stalls to be ADA accessible for the Children's Park visitors. Installation of a pedestrian gate, signage, and striping improvement is also the scope of work in order to create an ADA path of travel from the parking lot to the Children's Park. The Children's Park is located at 39 Crane Court, Heber, CA 92249.

PROPOSAL SUBMISSION AND CONTACT INFORMATION

Sealed proposals will be received by the **Heber Public Utility District**, as per the information noted below. At such time bid proposals will be publicly opened and read aloud.

Submit Proposals to:

**Heber Public Utility District
Attention: Madeline Dessert, General Manager
Re: ADA Access Improvement for Children's Park Project
1078 Dogwood Road, Suite 103
Heber, CA 92249
Ph: (760) 482-2440
www.heber.ca.gov**

**Bid Deadline:
3:00 P.M. Pacific Standard Time
Thursday, April 17, 2025**

No bid proposal will be considered for award unless submitted on the Bid Proposal Form furnished by the Heber Public Utility District. Forms shall be completed and signed by the bidder and delivered prior to the time and date specified in this Request for Proposals (RFP).

Contact Persons:

Madeline Dessert, General Manager	/	Fumi Galvan, Project Engineer
Heber Public Utility District	/	The Holt Group, Inc.
Phone: (760) 336-1572	/	Phone: (760) 337-3883
Email: mdessert@heber.ca.gov	/	Email: fumi@theholtgroup.net

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SCOPE OF WORK DESCRIPTION

The Scope of Work is to convert the existing parking stalls located within Our Lady of the Valley Catholic Parish and create an ADA path of travel from the parking stalls to the south entrance of the newly renovated Children's Park.

The Contractor shall visit the site and become familiar with and satisfy as the qualified Bidder as to the general, local, and site conditions that may affect the cost, progress, and performance of the Work.

The Improvement Plans consisting of two (2) Plan Sheets, provided as Exhibit A, is a part of the Scope of Work.

CONSTRUCTION SCHEDULE

Bid Opening:	Thursday, April 17, 2025
Notice of Award:	Friday, April 18, 2025
Notice to Proceed:	Monday, April 21, 2025
Construction Duration:	Twenty (20) Calendar Days
Construction Completion Date:	Monday, May 12, 2025

BIDDING PROCEDURES

1. Attention of bidders is especially directed to the specifications which, in addition to the bid proposal and these instructions, are the basis for evaluation and will be part of any contract with the successful bidder.
2. The contract will be awarded to the lowest, responsive, responsible bidder, provided that all bidders acknowledge the right of the Heber Public Utility District (District) to accept or reject any and all bids and to waive any informality or irregularity in any bid received.
3. Inquiries or questions based on alleged patent ambiguity of the Bid must be communicated as a bidder inquiry prior to bid opening. Any such inquiries or questions, submitted after the bid opening, will not be treated as a bid protest. Any deviation from the specifications in this notice shall be the proper reason for the rejection of all or any part of the bid proposal.
4. Securing Documents: All specification documents and plans are included in this RFP.
5. Proposals: Bids to receive consideration shall be made in accordance with the following instructions:

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- a. Bids shall be made upon the Bid Proposal Form that is attached to this RFP. All bids must be properly executed. Bids shall be written in ink or typed. Quotations are to be verified before submission as they cannot be corrected after the bids are opened. The signatures of all persons shall be in longhand. The completed proposal shall be without interlineations, alternations, or erasures. No oral or telegraphic modification will be accepted.
- b. Before submitting a proposal, the bidder shall carefully examine the Specifications, Terms and Conditions, and any other applicable documents. The bidder shall fully inform themselves as to all existing site conditions and limitations and shall include in the bid a sum to cover the cost of all items included in the specifications. The bidder shall conduct a site visit to review the existing site conditions inclusive of the existing parking area within Our Lady of the Valley Catholic Parish Church that is to be converted to ADA-accessible parking stalls. Access to the site is to be coordinated with the District.
- c. No charge for packing, driving, postage, express, or for any other purpose will be allowed over and above the prices quoted on the Bid Proposal Form.
- d. Bid Proposal Forms shall be delivered to the Heber Public Utility District, Attention: Madeline Dessert, General Manager on or before the day and hour set for the opening bids.
- e. The Bidder shall comply with Worker's Compensation Insurance requirements. A Contractor's Certification Regarding Worker's Compensation Insurance, as attached in the Proposal Form, is to be submitted with the Bid.
- f. The Bidder shall comply with Non-Collusion requirements. A Contractor's Non-Collusion Affidavit, as attached in the Proposal Form, is to be submitted with the Bid.

QUALIFICATION OF BIDDERS

Each bidder, by submitting its bid, represents that it is qualified to perform the scope of the work for which it submits its proposal. It further represents that it can do so in the time specified. Each bidder shall have a California Class B General Building or Class A General Engineering Contractor contractor's license. Each bidder shall submit with its proposal, the Experience Statement form included within the Proposal Form.

The District may make such investigations as deemed necessary to determine the ability of the bidder to provide the specified Scope of Work, and the bidder shall furnish to the all such information and data for this purpose as the District may request. The District reserves the

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right to reject any bid if the evidence submitted by, or investigation of such bidder fails to satisfy the District that such bidder is properly qualified to carry out the obligations of the contract and to complete the work contemplated therein. Conditional or qualified bids will not be accepted.

The Bidder shall have experience in work of nature similar in type and magnitude to that set forth in the specification extends over a period of 5 years.

TERMS OF DELIVERY/PAYMENT

Bidders agree that Scope of Work must be completed and the ADA-accessible parking stalls and path of travel must be fully operational upon a scheduled date (20 calendar days from the date of Notice to Proceed). If for any reason the bidder fails to deliver the Scope of Work within the terms specified above, the contract shall be deemed void and HPUD, at its sole discretion, may offer award to the second lowest bidder, or re-advertise material for a new bid. The successful bidder is responsible for all costs involved in/and for providing the Scope of Work.

Progress payment requests shall be accommodated with the Conditional Waiver and Release Upon Progress Payment form set forth in Civil Code Section 8132.

LABOR COMPLIANCE

This Public Works project is funded by Heber Public Utility District and requires compliance with the California Labor Standards, California Code of Regulations pertaining to Public Works projects, California Labor Codes and the California prevailing wage requirements with special attention to CLC 1720, CLC 1727, CLC 1729, CLC 1770, CLC 1777.5, CLC 1775, CLC 1810 through 1815 and CLC 3700. The subcontractors and their lower-tier subcontractors shall also comply with the required provisions. Contractors (and sub-contractors) shall be registered with the State Division of Industrial Relations and certified to bid on Public Works contracts. Please register at: <https://www.dir.ca.gov/Public-Works/Contractor-Registration.html>

SUBCONTRACTING

The Contractor may utilize the services of specialty Subcontractors on those parts of the Work which, under normal contracting practices, are performed by specialty Subcontractors.

This Public Works project requires the Contractor to comply with Sections 4104 and 4107 of the California Public Contract Code.

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In accordance with Section 4104 of the California Public Contract Code, each bidder, in his or her bid, shall set forth the name and the location of the place of business of each subcontractor who will perform work or labor or render service to the prime contractor in or about the construction of the work or improvement, or a subcontractor licensed by the State of California who, under subcontract to the prime contractor, specially fabricates and installs a portion of the work or improvement according to detailed drawings contained in the plans and specifications, in an amount in excess of one-half of one percent of the prime contractor's total Lump Sum bid. In accordance with Section 4104 of the California Public Contract Code, each bidder, in his or her bid, shall set forth the name and the location of the place of business of each subcontractor who will perform work or labor or render service to the prime contractor in or about the construction of the work or improvement, or a subcontractor licensed by the State of California who, under subcontract to the prime contractor, specially fabricates and installs a portion of the work or improvement according to detailed drawings contained in the plans and specifications, in an amount in excess of one-half of one percent of the prime contractor's total Lump Sum bid.

The Contractor shall not award work to Subcontractor(s), in excess of **fifty percent (50%)** of the Contract price, without the prior written approval of the Owner.

INSURANCE REQUIREMENTS

The successful bidder will be required to provide insurance documentation.

The Contractor shall purchase and maintain such insurance as will protect him/her from claims set forth below which may arise out of or result from the Contractor's execution of the work whether such execution be by itself or by any subcontractor or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable. Such claims shall include:

- a. Claims under workmen's compensation, disability benefits and other similar employee benefit acts.
- b. Claims for damages because of bodily injury, occupational sickness or disease, or death of his/her employees.
- c. Claims for damages because of bodily injury, sickness or disease, or death of any person other than his/her employees.
- d. Claims for damages insured by usual personal injury liability coverage which are sustained (1) by any person as a result of an offense directly or indirectly related to the employment of such person by the Contractor, or (2) by any other person.

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- e. Claims for damages because of injury to or destruction of tangible property, including loss of use resulting therefrom.

Certificates of Insurance acceptable to the Heber Public Utility District shall be filed with the District prior to the commencement of the work.

The Contractor shall procure and maintain, at his/her own expense, during the contract time, liability insurance as hereinafter specified.

Contractor's General Public Liability and Property Damage Insurance including vehicle coverage issued to the Contractor and protecting him/her from all claims for destruction of or damage to property, arising out of or in connection with any operations under the contract documents, whether such operations be by himself/herself or by any subcontractor under him/her or anyone directly or indirectly employed by the Contractor or by a subcontractor under him/her. Insurance shall be written with a limit of liability of not less than \$1,000,000.00 for all damages arising out of bodily injury, including death, at any one time resulting therefrom, sustained by any one person in any one accident; and a limit of liability of not less than \$1,000,000.00 aggregate for any such damages sustained by two or more persons in any one accident. Insurance shall be written with a limit of liability of not less than \$1,000,000.00 for all property damage sustained by any one person in any one accident; and a limit of liability of not less than \$1,000,000.00 for all aggregate for any such damage sustained by two or more persons in any one accident. The Policy shall name the Heber Public Utility District and the County of Imperial as additionally insured.

The Contractor shall acquire and maintain Extended Coverage insurance upon the project to the full insurable value thereof for the benefit of the Heber Public Utility District, the Contractor, and subcontractors as their interest may appear.

The Contractor shall procure and maintain at his/her own expense, during the contract time, in accordance with the provisions of the laws of the state in which the work is performed, Worker's Compensation Insurance, including occupational disease provisions for all of his/her employees at the site of the project and in case any work is sublet, the Contractor shall require such subcontractor similarly to provide Worker's Compensation Insurance, including occupational disease provisions for all of the latter's employees unless such employees are covered by the protection afforded by the Contractor.

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TECHNICAL SPECIFICATIONS

1. Caltrans Standard Specifications and Plans and the County of Imperial Design Guidelines apply for this project, excluding the payment provisions, unless otherwise specified in the Improvement Plans included as Exhibit A. The Contractor shall be paid for the work per the unit prices for the quantities as specified in the Bid Forms.
2. Scope of Work: The contractor shall complete the project Scope of Work as described in the Scope of Work Description section of this RFP and as shown on the Improvement Plans included as Exhibit A.
3. Field Adjustment: The Contractor shall examine the site to design-build and field-fit the ADA-accessible walkway at and from the parking lot of Our Lady of the Valley Catholic Parish to the south entrance of the Children's Park. The final design and alignment of the ADA path of travel are to be reviewed and approved by the Heber Public Utility District's representative.
4. Field Measurement: Verify the dimensions of the parking stalls within the Our Lady of the Valley Catholic Parish and make adjustments to the striping and the ADA walkway design as needed.
5. Striping – Quick Dry Paint – Two (2) Coats
6. Warranty: A 1-year warranty shall be provided for the project.
7. As-Builts: The contractor shall provide the Heber Public Utility District with a complete set of As-Built drawings of the completed scope of work.
8. Mobilization: Mobilization cost shall include Geotechnical Testing, Traffic Control Signs, insurance, layout/field surveying work, and all other work not specifically said nor included in the bid item list.

Geotechnical Testing Requirements:

- Compaction tests for the base material for the concrete walkway – four (4) random locations.
- Concrete - One (1) set of cylinders and one (1) slump test shall be required each day twenty (20) or more yards of concrete are placed at a project site. The maximum allowable slump shall be 4 inches. A set of cylinders shall be composed of three (3) cylinders. The first cylinder of a set shall be tested after seven (7) days curing. The second cylinder of a set shall be tested after 28 days curing. The third cylinder shall be held in reserve and tested if directed by the engineer. The test results will be forwarded to the engineer for review. The engineer shall receive a

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concrete vendor slip for each truck load of concrete delivered to the project site. A Certificate of Compliance for concrete mix shall be provided for each day concrete is delivered to the project site.

9. Submittals: Submit the submittals for PCC, Base Material for the PCC Walkway, Certificate of Compliance for the Quick Dry Paints, Signs, and as requested by the Construction Manager, prior to the commencement of the Construction Activities.
10. All costs incurred for the work as specified in the scope of work and the associated/incidental work that may not be specifically described herein (i.e. demolition of existing facilities for new infrastructure construction, removing existing striping to paint new striping, laying out new sidewalk alignments and establishing the grades, etc.) shall be included in the associated bid items for the work as included in the bid item list and no additional compensation shall be provided.

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BID PROPOSAL FORM – PAGE 1

BIDDER'S NAME: _____

Bidder will perform the following Work at the indicated unit prices:

Item No.	Description	Unit	Estimated Quantity	Bid Unit Price	Bid Amount
1	MOBILIZATION, GEOTECHNICAL TESTING, TRAFFIC CONTROL, INSURANCE, AND OTHER COSTS NOT SPECIFICALLY INCLUDED IN BID LIST.	LS	-----	-----	\$ _____
2	SIGNAGE AND STRIPING	LS	-----	-----	\$ _____
3	INSTALL P.C.C. SIDEWALK INCLUSIVE OF DEMOLITION OF EXISTING CONCRETE, EARTHWORK, SHOULDER BACKING, AND INSTALLATION OF BASE MATERIAL AND ASSOCIATED WORK.	SF	360	\$ _____	\$ _____
4	INSTALL TRUNCATED DOME PER CALTRANS STANDARD PLAN A88A.	EACH	1	\$ _____	\$ _____
5	INSTALL CURB/PARKING BUMPER.	EACH	2	\$ _____	\$ _____
6	INSTALL REMOVABLE BOLLARDS.	EACH	7	\$ _____	\$ _____
7	INSTALL WALKWAY SWING GATES.	LS	-----	-----	\$ _____

TOTAL AMOUNT OF BID ITEMS – ITEMS NO. 1 THROUGH 7:

(WORDS)

\$ _____

(FIGURES)

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BID PROPOSAL FORM – PAGE 2

Bidder acknowledges that:

1. each Bid Unit Price includes an amount considered by Bidder to be adequate to cover Contractor's overhead and profit for each separately identified item,
2. estimated quantities are not guaranteed, and are solely for the purpose of comparison of Bids, and final payment for all Unit Price Work will be based on actual quantities, determined as provided in the Contract Documents, and
3. payment for all work (labor, material, equipment, etc.) required for the construction and installation of the improvements as shown on the plans which is not specifically identified above in the Bid Schedule shall be considered as included in the Contractor's price, as itemized above, for the various items of work for which the work is required, and no additional compensation shall be made therefor.

Company Name: _____

Address: _____

Business Phone: _____ Fax No. _____

California Contractor's License No.: _____

California Dept of Industrial Relations (DIR) No: _____

Name/Title of Contact Person: _____

Contact Phone: _____ Mobile No. _____

E-Mail Address of Contact Person: _____

Authorized Bidder:

Signature of Authorized Bidder

Date

The above signed, as bidder, hereby declares that the only person or persons interested in the Proposal, as principal or principals, is or are named herein and that no other person than herein mentioned has any interest in the proposal or contract to which pertains; that this Proposal is made without connection or arrangement with any other person, company, or parties making a bid or proposal and that the Proposal is in all respects fair and made in good faith without collusion or fraud. Submission of a signed proposal will be interpreted to mean that person(s) has hereby agreed to all the terms and conditions set forth in all the pages of the Request for Proposal. The signed Proposal and Heber PUD's written acceptance shall constitute a contract.

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BID PROPOSAL FORM – PAGE 3

**CONTRACTOR'S CERTIFICATION REGARDING
WORKER'S COMPENSATION INSURANCE**

State of California

County of _____

I am aware of the requirements that every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that applicable codes, and I will comply with such provisions before commencing the performance of the work of this Contract.

Organization / Firm: _____

Name and Title of
Authorized Representative: _____

Signature: _____ Date: _____

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BID PROPOSAL FORM – PAGE 4

CONTRACTOR'S NON-COLLUSION AFFIDAVIT
(Public Contract Code Section 7106)

The undersigned declares:

I am the _____ [title of *representative*]

of _____ [*business name*] the party making the foregoing bid.

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty or perjury under the laws of the State of California that the foregoing is

true and correct and that this declaration is executed on _____ [date],

at _____ [city], _____ [state].

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BID PROPOSAL FORM – PAGE 5

SUBCONTRACTOR'S LIST

No.	Subcontractor	Work To Be Performed	Percent of Total Contact
1.	Name:		
	Address:		
	DIR No.:		
2.	Name:		
	Address:		
	DIR No.:		
3.	Name:		
	Address:		
	DIR No.:		
4.	Name:		
	Address:		
	DIR No.:		

(ATTACH ADDITIONAL NUMBERED PAGES IF NEEDED)

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BID PROPOSAL FORM – PAGE 6

EXPERIENCE STATEMENT

The following contracts covering work similar in type and magnitude to that set forth in the specification have been satisfactorily completed within the last five (5) years for the following owners, individuals, firms, or authorities (*It is acceptable to provide an attached list of projects in lieu of filling in the information below.*):

	Name of Owner	Tel. No.	Year Completed	Type of Work	Contract Amount
1.					
2.					
3.					
4.					
5.					

The Bidder agrees to indemnify, and hold HPUD and its managers, directors and employees harmless from any loss, cost, expense, liability, claim, or demand, including reasonable attorney's fees, suffered by any indemnified Persons, due to, arising out of, or in connection with (i) Bidder use of services or provided by HPUD personnel, (ii) any violation of these terms and conditions by Bidder or any person acting in collusion with Bidder, (iii) any violation of applicable law or court orders by Bidder, and (iv) any negligence or willful misconduct by Bidder.

EXHIBIT A – IMPROVEMENT PLANS