

HEBER PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS

1078 Dogwood Rd., Suite 104
Heber, CA 92249

Minutes

Thursday, October 17, 2024 at 6:00 p.m.

The District recognizes its obligation to provide equal access to those individuals with disabilities. Please contact the District (760-482-2440) two working days prior to the meeting with any special requests for reasonable accommodation including translation services. **COMUNÍQUESE CON EL DISTRITO SI SOLICITA SERVICIOS DE TRADUCCIÓN SOBRE UN TEMA PARTICULAR DE LA AGENDA. TODAS LAS SOLICITUDES DEBERÁN REALIZARSE POR ESCRITO DOS DÍAS HÁBILES ANTES DE LA JUNTA.**

1. **CALL TO ORDER:** Meeting was Called to order at 6:01pm
2. **ROLL CALL: All those present include:** President Delfino Matus, Vice-President Helen Diaz-Molina, Director Tony Sandoval, Director Pompeyo Tabarez, Director Kaine Garcia, General Counsel Mitchell A. Driskill, General Manager Madeline Dessert, Finance Manager Luis Carrasco, Grants Manager Jacob Bermudez.
3. **PLEDGE OF ALLEGIANCE:** President Matus led the Pledge of Allegiance
4. **APPROVAL OF AGENDA:** Director Sandoval requested to move announcements after the Consent Agenda.

Director Sandoval motioned to approve the approval of the agenda with requested change. Director Tabarez seconded the motion. Motion approved. AYES: 5 / NOES: 0
5. **PUBLIC COMMENTS:**

Gerardo Becerra provided a public comment regarding his employment.
6. **CONSENT AGENDA:** Vice-President Helen Diaz-Molina motioned to approve the consent agenda. Director Tabarez seconded the motion. Motion approved. AYES: 5 / NOES: 0
 - A. Approval of the minutes for the Regular Meeting on September 19, 2024
 - B. Approval of current Demands for September 2024
7. **ANNOUNCEMENTS:**
 - A. Employee milestones – The board congratulated three HPUD employees on the successful completion of the probationary period.
8. **REPORTS:**
 - A. President and Director’s Comments – Director Sandoval spoke on the success of the Ribbon Cutting Ceremony for Children’s Park.

- B. Operations Report for September 2024- Reported with no additions
- C. General Manager’s Report – Reported with no additions
- D. Grants Update – Reported with no additions
- E. Fall Fiesta Update - Reported with no additions

9. NEW BUSINESS: Discussion and Possible Action

- A. Potential contribution to Polynesian Dance Group – Director Sandoval motioned to contribute \$500.00 to the Polynesian Dance Group. Vice-President Diaz-Molina seconded the motion. Motion Approved Ayes:5 / NOES:0
- B. Approval of Job Description for Parks Maintenance – Director Sandoval motioned to approve the job description for Parks Maintenance. Director Garcia seconded the motion. Motion approved. AYES: 5 / NOES:0
- C. Approval of Job Description for Parks Lead – Director Sandoval motioned to approve the job description for Parks Lead. Vice-President Diaz-Molina seconded the motion. Motion approved. AYES: 5 / NOES: 0
- D. Information Only 1st Quarter Budget Review – Presented with no additions.

ANNOUNCEMENTS:

- ~~A. Employee milestones—General Manager~~

10. CLOSED SESSION Commenced at 6:29pm

To ensure privacy during Closed Session, we will observe the following procedures:

- The Board President will enter Closed Session. Members of the public will exit the boardroom.

A. Potential Litigation (Government Code § 54956.9(d)(1))– General Manager Direction was given to HPUD staff. No action was taken.

Closed session ended at 6:48pm

11. ADJOURNMENT: Meeting was adjourned at 6:49pm