

HEBER PUBLIC UTILITY DISTRICT

REPORT TO BOARD OF DIRECTORS

MEETING DATE: November 21, 2024

FROM: Madeline Dessert, General Manager

SUBJECT: Approve Change Order #3 to the Children's Park Renovation Project in the amount of \$1,624.04

ISSUE:

Shall the Board of Directors approve change order #3 to the Children's Park Renovation Project in the amount of \$1,624.04?

GENERAL MANAGERS RECOMMENDATION:

It is recommended that the Board of directors authorize change order #3 to the Children's Park Renovation Project in the amount of \$1,624.04. The Park restrooms were inspected by County of Imperial Environmental Health on September 26th 2024. One of the corrective actions noted was installation of cove baseboards, which was not included in the original, approved plans. Installation of cove baseboard is required in order to pass County of Imperial Environmental Health inspection in order to open the park.

FISCAL IMPACT:

The cost of the change order has been deemed reasonable/fair by management staff as well and engineering partners. The additional expense will need to come out of our Parks Reserve funds.

CONCLUSION:

It is recommended HPUD BOD approves this change order in order to make our new park accessible for all.

ALTERNATIVES:

1. Do not authorize Change Order
2. Provide alternative direction to staff



November 18, 2024

Ms. Madeline Dessert
General Manager
Heber Public Utility District
1078 Dogwood Rd. Suite 103
Heber, CA 92249

**RE: Heber Public Utility District – Children’s Park Renovation Project
State Project No. XS-13-036
THG Project No. 744.087
Change Order No. 3 – Cove Baseboard installation**

Dear Ms. Dessert,

I am forwarding this correspondence in regard to the installation of the Cove Baseboards within the restroom facility of Children’s Park.

The Splash Pad design plans were submitted for a permit with the County of Imperial Environmental Health Department (EHD) on January 31st, 2022. After a plan check review process the design plans were approved by the Environmental Health Department on May 12th, 2022. A final inspection of the Splash Pad and related facilities was conducted by EHD representatives on September 26th, 2024. EHD provided a list of corrective actions based on their inspection. One of the items was the installation of cove baseboards, which were not a part of the original approved design plans. Most of the corrective actions have been addressed and the remaining item is the installation of cove baseboards within the park restrooms.

A cost proposal was requested from the general contractor (Three Peaks Corp.) for the additional scope of work. Three Peaks provided a change order proposal (as attached) dated November 4th, 2024 with a cost of \$1,624.04. The Holt Group has reviewed the costs and recommends the proposed cost addition of \$1,624.04.

It is noted that the project will pass the current contract duration period of 567 calendar days. Three Peaks had requested 90 calendar days for a new duration

period of 657 (NTP dated March 6, 2023, to December 22, 2024). The 90 calendar days will be added as a change order to the project.

Should you have any questions regarding this matter, please do not hesitate to contact me at 760-337-3883.

Respectfully,

Juny Marmolejo
Juny Marmolejo, P.E.
Resident Engineer

cc: Jacob Bermudez, Grant Manager, HPUD
Luis Carrazco, Finance Manager, HPUD
Christopherson Garcia, Assistant Resident Engineer, THG
James G. "Jack" Holt, PE, Secretary-CFO/Principal Engineer

THG Project File: 744.087



Imperial County Public Health Department
Environmental Health Division

visit www.icphd.org

SWIMMING POOL/SPA/SPRAY GROUND INSPECTION REPORT

Form header with checkboxes for POOL, SPA, SPRAY GROUND, OPEN, CLOSED. Includes fields for DISTRICT, PR, TIME IN (1100), TIME OUT, DATE (9/26/24), FACILITY NAME (HPUD Spray ground), OWNER/OPERATOR NAME, E-MAIL, PHONE, FACILITY ADDRESS (39 Crane Court), CITY/STATE/ZIP (Heber CA), TOTAL POOL/SPA VOLUME (GAL), REINSPECTION DATE, CONTACT PERSON, PHONE, FREE DISINFECTANT (PPM) (3 ppm), pH (8.0), CYANURIC ACID (PPM), MINIMUM FLOW RATE (GPM) (135).

THE MARKED ITEMS REPRESENT STATE AND COUNTY HEALTH AND SAFETY VIOLATIONS AND MUST BE CORRECTED AS FOLLOWS:

- COMPLETE INSPECTION
1. At this time a complete inspection could not be conducted due to:
a) Entrance to pool/spa site enclosure locked b) Equipment room/area locked
2. Provide access to enclosure or equipment room to this Department by...
WATER QUALITY
3. Maintain pH 7.2-7.8
4. Maintain free disinfectant residual at all times:
a) Pools - Maintain free chlorine residual at a min. of 1.0 ppm/2.0 ppm with stabilizer; max. 10 ppm
b) Spas/Spray Grounds/Water Features/Wading Pools - Maintain free chlorine residual at a min. of 3.0 ppm; max. 10 ppm
c) Spray Grounds - Provide UV disinfection at 40mJ/cm²
5. Maintain cyanuric acid concentration at 100 ppm or less
6. Maintain water clarity, pool/spa bottom to be clearly visible from deck
7. Provide approved NSF/ANSI Standard 50 DPD water test kit on premises
8. Maintain a daily record of operational information and corrective actions for min. 2 years
9. Water temperature not to exceed 104°F Observed at °F
10. Provide approved backwash with legal 1 in. air gap
ENCLOSURE GATES AND FENCING
11. Maintain gates and doors to be self-closing and self-latching
12. Completely enclosed with approved 5 ft. fencing (max. opening 4 in.)
13. Maintain pool site enclosure in good repair
14. Exclude animals from the pool site enclosure
SHELL AND RELATED FACILITIES
15. Maintain the following in clean condition and good repair:
a) Shell b) Decking and coping c) Tiles (bottom/sides)
d) Depth markers adjacent to deck depth marker and universal no diving marker
e) Ladders, handrails, and steps
16. Maintain deck and underwater light fixtures securely attached and functional
a) GFCI installed/properly functioning
17. Provide 4 ft. of unobstructed deck clearance with no deck coverings
18. Provide hose bib(s) with proper backflow protection
RESTROOMS/SHOWERS/DRESSING ROOMS
19. Maintain the following in clean condition and good repair:
a) Showers and dressing areas
b) Toilets and sinks
c) Soap and paper towels in dispensers
d) Drinking fountains
RECIRCULATION EQUIPMENT
20. Maintain all components of the recirculation system clean and in good working order:
a) Pump(s) b) Gauges & Flowmeter(s) c) Filter(s)
d) Chlorinator(s) e) Skimmer(s)
f) Main drain(s) cover(s)/suction outlet cover(s) or fitting(s)
g) Equipment marked and piping labeled as to direction of flow
21. Maintain water level at the midpoint of skimmer opening to ensure proper circulation
22. Equipment area is clean, maintained and has limited access to authorized persons
SAFETY EQUIPMENT
23. Post the following safety signs (in legible 4 in. letters) in clear view of the water:
a) "WARNING - NO LIFEGUARD ON DUTY"
b) "NO DIVING" - for pools or spas 6ft. deep or less
c) "CAUTION: WATER IS RECIRCULATED. DO NOT DRINK" - for spray grounds
d) Illustrated diagram of artificial respiration and CPR procedures with min. 1/4 in. text
e) Emergency phone number (911)
• Number of the nearest emergency services
• Name and street address of the pool facility
f) Maximum Pool/Spa Capacity
g) Spa Caution Rules
h) "Keep Closed" sign on the exterior side of gates and doors of enclosure
i) Persons with active diarrhea or diarrhea within the last 14 days shall not enter water
24. Provide life ring with attached rope long enough to span the maximum width of pool
25. Provide 12 ft. fixed-length rescue pole with securely attached body hook
26. Install an emergency shut-off switch adjacent to the spa
a) Ensure the switch is functional - shuts off both recirculation and aeration and/or jet system
b) Post a sign with min. 1 in. letters clearly labeling the emergency shut-off switch
27. Secondary anti-entrapment device installed on pools without split suction
28. Suction outlet covers meet ANSI/APSP-16 performance standard, rated for maximum designed flow-rate of the pump, and have been replaced upon expiration.
EMPLOYEES
29. Ensure employees are free from infectious communicable disease
30. Two or more diarrhea incidents reported to Environmental Health
31. Contamination or near drowning response documented and records maintained
32. Lifeguards: credentials verified; clearly identified; continuous surveillance
33. Lifeguard Safety Equipment: Red Cross 10-person first aid kit; telephone; backboard and head immobilizer; rescue poles/paddle boards
CLOSURE
34. At this time this pool site or body of water is closed due to the following conditions:
Unhealthful unsafe, or unsanitary conditions include, but are not limited to, failure to maintain clean pool water and clear pool water requirements; inadequate disinfection; improper pH; the presence of inhalation hazards; failure to meet microbiological or chemical water-quality standards; missing or broken suction outlet covers; missing or broken pool enclosures, including fencing and gates; hazards to pool users; and any other violation of these regulations identified by the enforcing agent.
*CLOSED SIGN(S) MUST REMAIN POSTED UNTIL REMOVED BY THIS DEPARTMENT
Please note: Enforcement actions are subject to additional fees

REMARKS, OBSERVATIONS, AND CORRECTIVE ACTIONS:

1.) Repair flooring in restroom so it is cover, 4" high of on approve material.
2.) Maintain pH at 7.2-7.8
3.) Provide Soap and paper towels in restroom.
4.) Obtain health permit.
5.) Maintain close until approve to open

RECEIVED BY (PRINT) SIGNATURE ENVIRONMENTAL HEALTH SPECIALIST (PRINT) SIGNATURE

Imperial County Environmental Health Division - 797 Main Street, Suite B, El Centro CA 92243
Ph: (442) 265-1888 Ex: 442-265-1903

DISTRIBUTION: WHITE - FILE; YELLOW - FACILITY OWNER

*REFER TO REVERSE SIDE FOR CORRESPONDING CODE SECTIONS AS WELL AS ADDITIONAL EXPLANATION OF VIOLATIONS

job : Childrens Park
 loc. : Heber
 descr: **Restroom Baseboard**
 I,i,m,o:

Item# _____
 Date: 11/4/2024

ls **1**

MATERIAL:	quantity	unit	exten.
base	1	220.980	220.98
	0	0.000	
	0	0.00	
	0	0.00	
	0	0.00	
	0	0.00	
	0	0.00	
	0	0.00	
	0	0.00	
	0	0.00	

Subtotal Material =			220.98
Tax @ ? % x Subtotal =	8.25%		18.23
TOTAL MATERIAL COSTS =			239.21

LABOR:	quantity	hours per	exten.
LABOR: with drive time & material pickup	1	10	10.0
	0	0	
	0	0	
	0	0	
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Subtotal Labor =			10
Average hourly wage =			\$75.00
TOTAL LABOR COSTS =			750.00

OTHER:	quantity	unit	exten.
truck	10	\$42.30	\$423.00
diesel	0	\$7.00	
equipment	0	\$0.00	
	0	\$0.00	
	0	\$0.00	
	0	\$0.00	
	0	\$0.00	
	0	\$0.00	
	0	\$0.00	
	0%	\$0.00	

TOTAL OTHER COSTS = 423.00

Total Costs =	1,412.21
Unit Price =	211.83
1624.042478	1,624.04
Mark-Up @ 15.0%	
Bond Costs @ ?%	

Unit Price =