

# HEBER PUBLIC UTILITY DISTRICT

## REPORT TO BOARD OF DIRECTORS

**MEETING DATE:** September 19, 2024

**FROM:** Madeline Dessert, General Manager

**SUBJECT:** Award the Estancia Park Irrigation Efficiency Project to the Lowest, Responsive and Responsible Bidder, Sun Landscape Inc., Contingent on Final Review and Approval – General Manager

**ISSUE:**

Shall the Board of Directors award the Estancia Park Irrigation Efficiency Project to the lowest, responsive and responsible bidder, Sun Landscape Inc., contingent on final review and approval?

**GENERAL MANAGERS RECOMMENDATION:**

It is recommended that the Board of Directors award the Estancia Park Irrigation Efficiency Project to the lowest, responsive and responsible bidder, Sun Landscape Inc., contingent on final review and approval.

**FISCAL IMPACT:**

The RFP was posted on August 14, 2024. Heber Public Utility District received no bids before the closing date of September 4, 2024. Heber Public Utility District reposted RFP with Addendum #1 on September 9, 2024 with a closing date of September 13, 2024. Heber Public Utility received one bid September 13, 2024. The lowest responsive and responsible bid received was the only bid submitted. Sun Landscape Inc. submitted a bid for the amount of \$142,400.

This project is included in our Capital Improvement Project. HPUD received a grant from the County of Imperial in the amount of \$130,374 to cover this project. This leaves the District with \$12,026 to cover.

**CONCLUSION:**

Staff has attached bid tabulation form and recommends awarding the contract to the lowest bidder, contingent on final review to Sun Landscape Inc.

**ALTERNATIVES:**

1. Do no award contract.
2. Provide alternative direction to staff

The Holt Group, Inc.  
Engineering Department



■ Municipal Design ■ Infrastructure Engineering ■ Construction Management ■

September 13, 2024

Ms. Madeline Dessert  
General Manager  
Heber Public Utility District  
1078 Dogwood Road, Suite 103  
Heber CA, 92249

RE: Heber Public Utility District – Estancia Park Irrigation Efficiency Project  
THG No. 744.100  
Proposal Document Review

Dear Ms. Dessert,

The Holt Group, Inc. has reviewed the proposal for the Heber Public Utility District – Estancia Park Irrigation Efficiency (Project). There was a single (1) proposal submitted (attached) from the three (3) known prospective bidders. I have reached out to several contractors in regard to no response in proposals and have noted that they are busy with other projects and unable to commit to providing a proposal or work for the subject project.

The sole bidder was Sun Landscape, Inc. (Sun Landscape). Sun Landscape's proposal amount was written as \$142,400.00. The Holt Group's review found Sun Landscape's proposal to include all required Request For Proposal information and is deemed to be the lowest responsive and responsible bidder.

It is The Holt Group's understanding that HPUD's construction budget was \$120,00.00 as of December 2022.

The Holt Group, Inc. recommends Heber Public Utility District to consider award of the Project to Sun Landscape. The award amount recommends the inclusion of \$5,000 as a contingency allowance of any minor unforeseen or additional costs.

Please feel free to contact me with any questions or concerns.

Respectfully,

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Juny Marmolejo, Project Engineer

Cc: Jacob Bermudez, HPUD – Grants Manager  
Luis Carrazco, HPUD – Finance Manager  
James G. "Jack" Holt, PE, The Holt Group, Inc. – Principal Engineer  
Sameer Patel, The Holt Group, Inc. - Project Engineer



**HEBER PUBLIC UTILITY DISTRICT  
REQUEST FOR PROPOSALS FOR  
ESTANCIA PARK IRRIGATION EFFICIENCY PROJECT  
ADDENDUM No. 01**

September 9, 2024

The bidders are advised that this Addendum Form is part of the Request For Proposal (RFP) Documents for the above referenced project. A bidder must acknowledge receipt of this addendum as part of your proposal. An unsigned proposal may be cause to reject a Proposal.

1. The Due Date and Time of the Proposal has changed. The New Date and Time required for the submittal of the proposal is Friday September 13, 2024 at 10:00 AM.
2. The Bidder shall comply with Worker's Compensation Insurance requirements. A Contractor's Certification Regarding Worker's Compensation Insurance, as attached in the Proposal Form, is to be submitted with the Bid.
3. The Bidder shall comply with Non-Collusion requirements. A Contractor's Non-Collusion Affidavit, as attached in the Proposal Form, is to be submitted with the Bid.
4. The Proposal Forms have been revised. The revised Proposal Forms are attached to this addendum.
5. The new Valve Bluetooth Controllers shall be RainBird TBOS-BTLT1, Hunter NODE-BT-100-LS, or approved equal that is equipped with 1 Stations for each of the 42 valves.
6. All new Valves shall be installed with a DC Latching Solenoid that is compatible with the Valve Bluetooth Controller.
7. The Contractor shall set up a controller software application to allow for control of the valves remotely, such as a mobile application. Training for the use of the controller application shall be provided to HPUD Staff.
8. Replacement of existing Valves and Sprinkler Heads shall be replaced with in-kind sizes.
9. The Project Scope of Work shall be completed within 45 calendar days from that of the Date of Agreement.

**END OF ADDENDUM NO. 01**

Prepared by: Juny Marmolejo, P.E.  
Project Engineer  
The Holt Group, Inc.


Date: September 9, 2024

**Addendum No. 01 Acknowledgement**

The Bidder is responsible for advising any and all subcontractor and suppliers of this addendum. Each bidder must acknowledge receipt of this addendum in the noted space below. This sheet of the addendum is to be signed by the Bidder and submitted with the Proposal.

Print or Type Bidder's Business Name: Sun Landscape Inc.

Print or Type Authorized Representative Name: Lynette Mari Sec/Treas.

Authorized Signature of Bidder:  \_\_\_\_\_

Date Signed: September 12, 2024

HEBER PUBLIC UTILITY DISTRICT  
REQUEST FOR PROPOSALS FOR  
ESTANCIA PARK IRRIGATION EFFICIENCY PROJECT

PROPOSAL FORM – PAGE 1

Total Proposal Cost: \$ 142,400

Business Name: Sun Landscape Inc.

Business Phone No.: (760) 356-2442

California Contractor's License No.: 571256

California Dept of Industrial Relations (DIR) No: 1000008698

Name and Title of  
Contact Person: Lynette Mari Sec/Treas.

Address: PO Box 1139 El Centro, CA 92244

Contact Phone: (760) 356-2442

E-Mail Address of Contact Person: sunlandscape@yahoo.com

Signature of Authorized Bidder: 

Date: September 12, 2024

Submission of a signed proposal will be interpreted to mean that person(s) has hereby agreed to all the terms and conditions set forth in all the pages of the Request for Proposal. The signed Proposal and Heber PUD's written acceptance shall constitute a contract.

The Bidder agrees to indemnify, and hold HPUD and its managers, directors and employees harmless from any loss, cost, expense, liability, claim, or demand, including reasonable attorney's fees, suffered by any indemnified Persons, due to, arising out of, or in connection with (i) Bidder use of services or provided by HPUD personnel, (ii) any violation of these terms and conditions by Bidder or any person acting in collusion with Bidder, (iii) any violation of applicable law or court orders by Bidder, and (iv) any negligence or willful misconduct by Bidder.

HEBER PUBLIC UTILITY DISTRICT  
REQUEST FOR PROPOSALS FOR  
ESTANCIA PARK IRRIGATION EFFICIENCY PROJECT

PROPOSAL FORM – PAGE 2

CONTRACTOR'S CERTIFICATION REGARDING  
WORKER'S COMPENSATION INSURANCE


State of California

County of Imperial

I am aware of the requirements that every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that applicable codes, and I will comply with such provisions before commencing the performance of the work of this Contract.

Organization / Firm: Sun Landscape Inc.

Name and Title of  
Authorized Representative: Lynette Mari Sec/Treas.

Signature:  \_\_\_\_\_ Date: September 12, 2024

HEBER PUBLIC UTILITY DISTRICT  
REQUEST FOR PROPOSALS FOR  
ESTANCIA PARK IRRIGATION EFFICIENCY PROJECT

PROPOSAL FORM – PAGE 3

CONTRACTOR'S NON-COLLUSION AFFIDAVIT  
(Public Contract Code Section 7106)

The undersigned declares:

I am the Sec/Treas. [title of representative]

of Sun Landscape Inc. [business name] the party making the foregoing bid.

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty or perjury under the laws of the State of California that the foregoing is

true and correct and that this declaration is executed on September 12, 2024 [date],

at Imperial [city], California [state].

**HEBER PUBLIC UTILITY DISTRICT  
REQUEST FOR PROPOSALS FOR  
ESTANCIA PARK IRRIGATION EFFICIENCY PROJECT**

**PROPOSAL FORM – PAGE 4**

**EXPERIENCE STATMENT**

The following contracts covering work similar in type and magnitude to that set forth in the specification have been satisfactorily completed within the last five (5) years for the following owners (person, firms or authorities): It is acceptable to provide an attached list of projects in lieu of the form below

<b>No.</b>	<b>Owner and Telephone No.</b>	<b>Contract Amount</b>	<b>Type of Work</b>	<b>Year Complete</b>
1.	Heber Public Utility District (760) 482-2440	\$129,168.56	Tree Planting Project	10/2022
2.	Calexico Unified School District (760) 768-3888	\$309,897.00	Installation of new landscape & irrigation	11/2021
3.	Central Valley Cemetery District (760) 352-1468	\$336,267.00	Installation of new trees, grass & irrigation	03/2021
4.	Chelsea Investment Corp. (760) 370-9390	\$361,487.00	Installation of new trees, plants & irrigation	08/2023
5.	City of Calexico (760) 768-2110	\$474,000.00	Installation of new trees, plants, DG & irrigation	03/2022
6.	State of California	\$2,719,000.00	Install plants & irrigation. Installation of remote irrigation control	10/2023
7.				



## Contractor Information

**Legal Entity Name**  
SUN LANDSCAPE INC

**Legal Entity Type**

Corporation

**Status**

Active

**Registration Number**

1000008698

**Registration effective date**

7/1/2024

**Registration expiration date**

6/30/2026

**Mailing Address**

PO BOX 1139 EL CENTRO 92244 CA United Stat...

**Physical Address**

2771 US HWY 111 IMPERIAL 92251 CA United S...

**Email Address**

**Trade Name/DBA**

**License Number(s)**

CSLB:571256

CSLB:571256

## Registration History

Effective Date	Expiration Date
6/19/2018	6/30/2019
6/24/2017	6/30/2018
6/13/2016	6/30/2017
6/27/2015	6/30/2016
2/6/2015	6/30/2015
7/1/2019	6/30/2020
7/2/2020	6/30/2022
7/1/2024	6/30/2026
7/1/2022	6/30/2024

## Legal Entity Information

**Corporation Number:**

**President Name:**

AARON JAY MARI

**Vice President Name:**

LANCE E MARI

**Treasurer Name:**

LYNETTE K MARI

**Secretary Name:**

LYNETTE K MARI

**CEO Name:**

**Agent of Service Name:**

AARON JAY MARI

**Agent of Service Mailing Address:**

2771 US HIGHWAY Imperial 92251 CA United States of America

## Workers Compensation

**Do you lease employees** No  
**through Professional**

**Employer Organization  
(PEO)?:**

Please provide your  
current workers  
compensation insurance  
information below:

	PEO	PEO	PEO
PEO Information	Name	Phone	Email

Insured by Carrier

**Policy Holder Name:**Sun Landscape Inc**Insurance Carrier:**

INSURANCE COMPANY OF THE WEST**Policy Number:**WSD-5033448-08**Inception date:**

4/1/2024**Expiration Date:**4/1/2025



STATE OF CALIFORNIA  
CONTRACTORS  
STATE LICENSE BOARD  
ACTIVE LICENSE



License Number **571256**

Entity **CORP**

Business Name **SUN LANDSCAPE INC**

Classification **C27**

Expiration Date **07/31/2026**

[www.cslb.ca.gov](http://www.cslb.ca.gov)



Estancia Sprinkler System Bids

9/13/2024 10:00

Bidder:	Bid Amount:	Notes:
SM Landscape Inc.	\$142,400	valid 9/13 945 am