

Heber Public Utility District Report to the Board of Directors

MEETING DATE: September 15, 2022

FROM: Laura Fischer, General Manager

SUBJECT: Authorize staff to prepare and submit grant and loan applications to USDA for Community Facilities and Water and Sewer Projects and Equipment Funding.

ISSUE:

Shall the Heber Public Utility Board of Directors authorize staff to prepare and submit grant application to USDA for Community Facilities and Water and Sewer Projects and Equipment Funding?

GENERAL MANAGER RECOMMENDATION:

Authorize staff to prepare and submit grant application to USDA for Community Facilities and Water and Sewer Projects and Equipment Funding.

FISCAL IMPACT:

25% match is required. HPUD's portion would be \$71,314 as shown in the table below.

Project Funding Request	
USDA 75%	\$ 213,941
HPUD 25%	\$ 71,314
TOTAL	\$ 285,254

BACKGROUND:

USDA has grant funds available for community facilities, telecommunication, and water and wastewater projects. I have requested the equipment listed below to be included in the funding application. As of the Friday, September 9th, we have not heard if our funding application will be accepted. We are requesting authorization to apply and to reserve the matching funds in case USDA states that our funding application meets their requirement.

DISCUSSION:

The HPUD capital outlay schedule has several items that are not funded or fully funded that may qualify for USDA grant funds. Staff put together a list of equipment and vehicles that will be included in the application.

USDA COMMUNITY FACILITIES EQUIPMENT GRANT APPLICATION							
ITEM	DESCRIPTION	QUANTITY	ESTIMATED COST	TOTAL COST	TAXES	REGISTRATION	TOTAL
2022 Ford Ranger	Water/Wastewater	1	30,145	30,145	2,487	202	32,834
2022 F250 Diesel	Wastewater Treatment Plant	1	62,500	62,500	5,156	419	68,075
6" pump	Water Treatment Plant	1	90,000	90,000	7,425		97,425
Electric Cart Vehicle	Water Treatment Plant	2	16,490	32,980	2,721		35,701
Kubota Tractor	Water/Wastewater Facilities	1	19,799	19,799	1,633		21,432
Commercial Wood Chipper	Water/Wastewater Facilities	1	11,599	11,599	957		12,556
Submersible Water Pump	Stormwater Facilities	2	7,959	15,918	1,313		17,231
	TOTAL	9	238,492	262,941	21,693	621	285,254

RECOMMENDATION:

After reviewing the criteria for this grant program, staff feels that the HPUD has a good chance of receiving funding for the Community Facilities Funds and Water and Sewer Funds. We held a conference call with USDA local offices and they are evaluating our application to determine if Heber qualifies for grant funds and that they will assist us with the applications. Staff recommends authorizing the preparation and submittal of grant applications.

ALTERNATIVES:

- 1) Do not authorize the submittal of a grant application to USDA Grant program fund.
- 2) Provide alternate direction to staff.

Respectfully Submitted,

Laura Fischer, General Manager