

HEBER PUBLIC UTILITY DISTRICT REPORT TO BOARD OF DIRECTORS

MEETING DATE: July 21, 2022

FROM: Laura Fischer, General Manager

INFORMATION ONLY: IID 2022 Potable Water Apportionment

BACKGROUND:

In the past years, the IID has established a municipal water apportionment based on prior water demand and projected population growth. However, in 2017 they were sued by Abatti and after that lawsuit was resolved through appeal, one of the outcomes was that the IID can't treat their customer classes differently. Before the Abatti court decision municipalities' allotment was based on historical use and per capita growth projections. The court's decision ruled that was not fair to farmers. Abatti's case stated that the water allotted for municipality growth was taken from water that the agriculture industry had a right to. The court agreed, and now all water allocated by IID is calculated on the prior three-year water purchased from IID. I feel like this ruling says to the people of Imperial County; water for crops is just as important as water for human consumption. I disagree and think that water for human consumption should be a priority.

The court also ruled that the IID owns the water rights to the Colorado River, not the farmers. So after the case was over, the IID must ration everyone's water using the same method and calculation. This year the IID is using the average of the prior three year's water use (what HPUD purchased from IID) for all water user categories, agriculture, industrial, and municipal.

To help water users who may need more water than the three-year average allotment, the IID set up a clearinghouse, which is the mechanism for transferring available water among water users. Each of the three water user categories will get an equal share of the total water available in the clearinghouse. If a water user does not need to use all of their allotment, they can put it back into the clearinghouse and someone else can use it.

Additionally, any water that is reserved in the clearinghouse is on a "take-or-pay" basis. This means that we either have to, take it and pay for it, or pay for it. There will be some mechanism established to transfer our clearinghouse water allotment (if we don't need to take it) back into the clearinghouse for another municipality to use.

The other change this year is the requirement that we must install a meter at the IID gate. The meter will more accurately measure the water that HPUD uses. HPUD must install the meter by June 2023.

WATER ALLOCATION:

In theory, the raw water we purchase from the IID should be equal to the amount that we treat to potable and sell to our customers. But in reality, the measurements at the IID gate are not accurate and we are charged for less water than what we use. We use one gate at the Central Main canal and leave it open the same amount every day for 365 days. We have two options, but the gate at the dogwood canal is never used.

There are very few times that anyone needs to make an adjustment at the gate, but it could happen if our plant was turned off and we didn't produce water for some time, which could cause our ponds to overflow.

We purchase water in Acre Feet and we sell water in gallon. The conversion rate is:
1 Acre Foot of water = 325,851 gallons.

There are three ways we can determine our water demand (water HPUD produced)

- IID gate raw water purchase
- HPUD distribution flow meter (measures water coming out of our distribution system)
- HPUD water meter sales

IID gate raw water purchase. According to the IID and our records, we purchase an average of 803.1 Acre Feet of water for the past three years. The IID gate is not metered and calculations are based on the volume of water that flows over the gate into the HPUD's 36" raw water pipeline. HPUD does not make these calculations, and we rely on the IID to make accurate calculations and charge us accordingly.

HPUD distribution flow meter. This meter was replaced during the 2017 water treatment plant improvement project, and it does not register water flows during low flow. We have reported on this to the Board and have put together a cost estimate to repair, which is included in the CIP for 2023-24. This was not considered an urgent project so it is included as a component of our proposed water plant improvement project scheduled for FY 2023-2024. Water plant operators are revisiting the project with our engineers and will have a more current working solution and cost estimate prepared.

HPUD water meter sales. This data is collected from our customer accounts. Each month staff prepares a water sales report that totals our metered water sales in gallons. These are more accurate metered records but the method doesn't take into account any water loss that may not be metered. For example, flushing fire hydrants and valves, leaks or water line breaks.

HPUD Water Demand Data in Acre Feet			
	2019	2020	2021
IID from canal gate	802.8	805.2	803.1
HPUD faulty flow meter	962.17	978.39	953.17
HPUD metered water sales	974.60	988.56	976.57

CALCULATING WATER NEEDS FOR HPUD	
3 yr average HPUD faulty flow meter	964.57
Adjustment for meter and evaporation	15%
TOTAL	1109.26
3 yr average HPUD metered water sales	979.91
Adjustment for water loss	20%
TOTAL	1175.893
AVERAGE OF TWO CALCULATIONS	1142.58
IID ALLOTMENT	803.1
REQUEST FOR CLEARINGHOUSE WATER	339.48

DISCUSSION:

At this time, HPUD has asked the IID administrative water staff to recalculate our apportionment based on the information in the table above.

- 1) Flow meter data from the water plant, adding an additional 15% due to meter not reading low flows and water evaporation in the ponds.
- 2) Metered water sales adding in 20% for water loss.

The IID said they will recalculation for HPUD, but they also highly recommended that we apply for additional water through the IID's clearinghouse. The clearinghouse water supply is available on a first come, first serve basis and we should reserve what we anticipate needing.

After reviewing the water production records we submitted to IID, we were told that the IID would correct our apportionment, but we should submit a form to reserve any additional water we may need for growth. At this time, I believe the error in our allotment will be corrected outside of the clearinghouse, but we won't know what that correction will be until after the closing period to request clearinghouse water.

I understand that the IID will assist HPUD and we will provide them with documentation to backup our water allotment request. We will be able to adjust our clearinghouse request once we know what the final allotment will be for 2022. This year there are many IID users that will need adjustments due to the new ruling, and as the IID has already exceeded their water allotment.

The IID is not requiring municipalities to conserve any additional water. Water conservation efforts for cities and special districts are regulated through the State Water Board and HPUD like all others must comply and report.

In the past, the IID has been confident in their priority water rights, but with the dire conditions of our lakes and the Colorado River, there may be a requirement that water providers (IID, MWD etc.) may not get their full allotment, which could result in further changes to our allocations as well as those of Ag and Industrial users.

CONCLUSION:

HPUD has requested a recalculation of our water allocation for 2022 and the IID has agreed to do so based on water production data provided to them by staff. HPUD will submit a request for clearinghouse water transfer form requesting 340 AF of water from the clearinghouse. HPUD will submit the documents that indicate we will accept the apportionment of 803.1 AF and an additional 340 AF.

Respectfully Submitted,

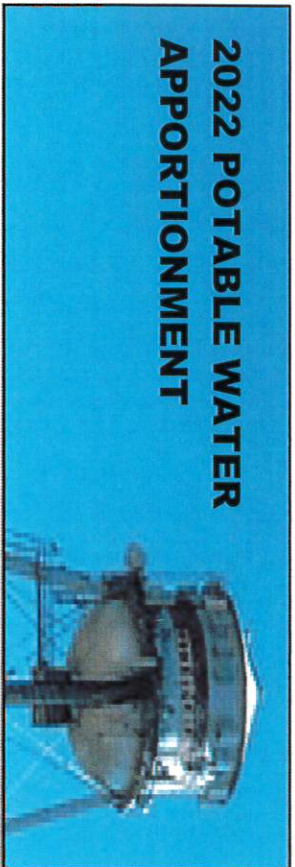
Laura Fischer,
General Manager

Attachment: Correspondence from IID



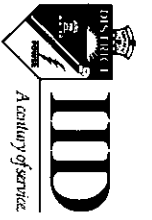
Imperial Irrigation District
PO Box 937
Imperial CA 92251

**2022 POTABLE WATER
APPORTIONMENT**



Heber Pub Uty Dist
Po Box H
Heber, CA 92249-0470





2022 Offered Apportionment Summary

Potable Users

Original mailed to:

Heber Pub Uty Dist
Po Box H
Heber, CA 92249-0470

Name: Heber Pub Uty Dist
Master ID: 3002562

803.1 2022 Apportionment (AF)
803.1 Average Use AF/yr 2019-2021
397.3 Use through 6-30-2022 (AF)

<u>Customer Number</u>	<u>Customer Name</u>	<u>Service Location</u>	<u>Average Use AF/yr 2019-2021</u>	<u>Use through 6-30-22</u>
3002562	Heber Pub Uty Dist	CM 1H001	803.1	397.30

This apportionment and any transfers of water apportioned to a Service Location or Account via the Clearinghouse are only applicable to the relevant calendar year and do not create any rights to that apportionment in future years.

7/12/2022



IID

A century of service.

www.iid.com

July 13, 2022

Dear Municipality and/or Potable Water Treatment Operator:

In support of IID's Colorado River water management responsibilities, IID is apportioning its water supply to its users in accordance with the Equitable Distribution Plan as modified June 21, 2022. This mailing contains critical information and deadlines related to the 2022 apportionment and should be reviewed with your council, board and/or public works administrator as appropriate. Please see the enclosed schedule for the implementation of the EDP in 2022.

For 2022, the IID board voted to apportion the available water supply, mid-year, to three water user categories using the same method of apportionment, calculated using the average annual historical use from 2003-2012, excluding the highest and lowest years, from the same data set. Water for the Potable Water Users category was then apportioned to each eligible Potable Water User within this category calculated using the most recent three-year average annual water use. As defined in the EDP, a Potable Water User is a water user receiving water from IID and treating that water through a water treatment system to deliver potable water to its water users. The distribution of water by each Potable Water User among its own water users will be up to the discretion of that Potable Water User and is not directed by the EDP. In order to be eligible for the annual apportionment, Potable Water Users must be current on all water bills and water availability fees (as applicable). Please refer to the **"2022 Offered Apportionment Summary"** enclosure for the apportionment offered to you, for your use, for the 2022 mid-year EDP implementation, which is the **"2022 Apportionment (AF)"** volume (below the IID logo) reduced by any water used during the first half of the year labeled "Use through 6-30-2022 (AF)".

Additional water beyond the apportioned volume, may be obtained from IID's clearinghouse, which is the mechanism for transferring available water among water users. The clearinghouse water supply is available to all water users on a first-come, first-serve basis.

This packet contains forms to accept the offered apportionment. The deadline to submit an Apportionment Acceptance Authorization form for 2022 is July 29, 2022, however if a Potable Water User does not submit a form, the full apportionment will be deemed accepted, by default. Any, and all, accepted apportionment is on a take-or-pay basis at the associated delivery rate. Any rejected apportionment will be made available for intra-district transfer through the clearinghouse.

All Potable Water Users will also be required to construct, install, calibrate and maintain an IID approved water metering device and locking device/shut-off valve (at its sole cost) for each raw water delivery point (regardless of use), unless an approved metering device is already in place. Potable Water Users subject to an Urban Water Management Plan by the California Department of Water Resources must have the meters in place by December 31, 2022, all other Potable Water Users have a deadline of June 30, 2023. The metering device at each location must be constructed within a public right-of-way/easement, district property, or district right-of-way/easement, unless a location on or within the subject site is approved in writing by IID for security or other necessary purposes. For guidance on meter sizing and placement process, please contact Justina Gamboa-Arce at (760) 339-9085.

Detailed information, answers to frequently asked questions and the Equitable Distribution Plan can be accessed at www.iid.com/edp. Forms and instructions, including clearinghouse forms, are also available at www.iid.com/edpforms and division offices. District staff is always available to answer questions. Please contact Kirk Hale in the Northend Division at (760) 482-9959 or Brian VanBebber in the Southend Division at (760) 339-9645, or Justina Gamboa-Arce in Water Administration at (760) 339-9085.

IID appreciates the efforts of all of water users to manage water use under IID's annual 3,100,000 acre-feet Colorado River entitlement, particularly as the region enters its third decade of drought amidst hydrologic forecasts that continue to decline.

Sincerely,



Michael A. Pacheco
Manager, Water Department



Tina Shields
Manager, Water Department

Enclosures

Equitable Distribution Plan Implementation Schedule*	
June 21, 2022	IID Board of Directors meeting - Revised EDP Approved
June 1- December 31, 2022	2022 apportionment term
July 29, 2022	Deadline to submit Apportionment Acceptance Authorization form to accept or reject apportionment (volumetric or percentage, if no form is submitted the default is acceptance)
July 18-December 31, 2022	Clearinghouse Transfer Form may be submitted to offer or request water from the Clearinghouse
July 18-August 31, 2022	Clearinghouse Reserve Account water available for qualifying water users
September 1, 2022	Clearinghouse Reserve Account water balance moved to Clearinghouse General Account, available for transfer to all water users

* Schedule subject to change; go to www.iid.com/edp for updated information, instructions and forms.

This mailing includes:

1. Cover letter from the IID Water Department;
2. The 2022 Offered Apportionment Summary. Note: the eligible apportionment offered is acre-feet apportioned in "**2022 Apportionment (AF)**" minus actual water used (through June 30 labeled "Use through 6-30-2022 (AF)") which is the difference between the 2022 apportionment calculation and the actual water used through June 30, 2022; and
3. The Apportionment Acceptance Authorization form. Note: Deadline to submit the AAA form is **Friday, July 29, 2022**. This form allows the landowner to accept or reject all or some of the offered apportionment. If no AAA form is submitted, the default is acceptance of the apportionment and authorization to the tenant/lessee to use the full offered apportionment. **Water users do not need to submit the AAA form if they will be selecting the default options shown in the AAA form** (e.g. will accept the entire amount of apportionment offered).



APPORTIONMENT ACCEPTANCE AUTHORIZATION

This form allows the Owner or Owner Designee, in conjunction with the Tenant (if any), to specify how much of the offered Apportionment the Owner/Owner Designee, chooses to accept annually and how much of the accepted Apportionment the Tenant is authorized to transfer within their Farm Unit (if any) and/or to offer for transfer through the Clearinghouse (if any). If this form is valid for a single year only, the Owner/Owner Designee may authorize the Tenant to use less than the accepted Apportionment for a specified period of time. Any remaining portion of the accepted Apportionment will be reserved for the Owner/Owner Designee or a subsequent Tenant. If this form is valid for multiple water years, the Tenant must be authorized to use the full accepted Apportionment until a new form is submitted. This form also indicates who is responsible for payment for the accepted Apportionment. A new form must be submitted for any change to the information provided below; available at: <http://www.iid.com/edp>.

THE IID WILL RELY ON THE COMPLETENESS AND ACCURACY OF THE INFORMATION ON THIS FORM. IT IS THE OWNER'S/OWNER DESIGNEE'S, OBLIGATION TO UPDATE THIS FORM SHOULD ANY OF THE INFORMATION CHANGE.

- 1. Canal-Gate-Tenant _____ - _____ - _____ 2. IID Water Acct. # 3 _____ (if Tenant farmed enter Tenant Acct #)
- 3. Farmable acres: _____ 4. ID Field No(s)* _____
- 5. Owner, or Authorized Designee, legal name (print) _____
- 6. Email address for apportionment notification purposes _____

* ID Field No(s) are available on the IID Field Atlas Maps, available through Division offices.

-- CHOOSE ONLY ONE CHECKBOX PER QUESTION --

- 7. How much of the offered Apportionment for this field is the Owner/Designee accepting on a "take-or-pay basis"?
Check only one: All (default) _____ % Up to _____ acre-feet None
- 8. Will this acceptance authorization apply for more than a single year and until a new form is received?
Check only one: Yes, starting from 2022 (year) (default) No, only valid for _____ (year)
- 9. Is this field being Tenant farmed (farmed by someone other than the Owner and Owner Designee)? Yes No

If this field is Tenant farmed, questions #10-14 are optional (default applied if not answered). Signatures in #15-16 are required.

- 10. How much of the accepted Apportionment (amount from question #7) is the designated Tenant for this field authorized to use? (If the answer to #8 is "Yes" then "All" must be selected for #10)
Check only one: All (default) _____ % Up to _____ acre-feet None
- 11. Is the designated Tenant responsible for payment of Tenant's authorized apportionment (amount from question #10) for this field?
 Yes (default) No
- 12. How much of the Tenant authorized apportionment (amount from question #10) is the designated Tenant allowed to transfer from this field and be used on other fields within the Tenant's Farm Unit?
Check only one: All (default) _____ % Up to _____ acre-feet None
- 13. How much unused Tenant authorized apportionment (amount from question #10) for this field is the designated Tenant allowed to offer for transfer through the Clearinghouse?
Check only one: All (default) _____ % Up to _____ acre-feet None
- 14. Tenant term: Same as question #8 2022 (default) Start date ____/____/____ End date ____/____/____
- 15. Tenant (print) _____ Tenant signature _____ Date ____/____/____
- 16. Owner/Designee (print) _____ Owner/Designee signature _____ Date ____/____/____

-- FOR OFFICE USE ONLY -- (please print legibly)

Received by _____ Date ____/____/____ Farmable acres correct? Yes No

Entered into TP by _____ Date ____/____/____ Entered into FileNet by _____ Date ____/____/____



INSTRUCTIONS for FILLING OUT the APPORTIONMENT ACCEPTANCE AUTHORIZATION

Question #1: Enter the name of the canal, gate number and tenant number for the field as it appears on your IID water billing statement.

Question #2: Enter the IID water account number the field will be billed under; if there is a Tenant, it will usually be their account number.

Question #3: Enter the farmable acres; this is available from Division offices or from the water account summary sheet.

Question #4: Enter the field's ID Field No(s) for the field as entered on the water card. ID Field No(s) are available on the IID Field Atlas Maps, available at Division offices. Leave blank if unknown.

Question #5: Legibly print the full legal name of the Owner or Authorized Designee of the field.

Question #6: Enter the Owner's or Owner Designee's email address. Please use an address that is regularly checked so apportionment notifications about their field may be quickly and efficiently communicated.

Question #7: Enter how much of the offered Apportionment for the field the Owner or Owner Designee is accepting on a "take-or-pay basis." ("Take-or-pay basis" is a term defined in the Equitable Distribution Plan as an obligation that Agricultural Water Users pay, pursuant to the IID's Water Rate Schedules and Rules and Regulations Governing the Distribution and Use of Water, for all of the Apportionment accepted for that field, irrespective of whether the water is used or not.) Any rejected Apportionment will be made available to others through the Clearinghouse. If no amount of accepted Apportionment is identified, the default "All" will be applied to indicate that all of the Apportionment is accepted.

Question #8: Enter the period of time this form is to be in effect. If this form is to remain in effect during and following the year identified, check "Yes" and enter the year the form first takes effect. Otherwise, check "No" and enter the single year the form is in effect and valid. "Yes" is to be selected when the full Owner/Owner Designee accepted Apportionment (from question #7) is authorized for the Tenant's use until a new form is submitted. "No" is to be selected if the intent is to reserve a portion of the accepted Apportionment for Owner/Owner Designee or a subsequent Tenant for a specified period of time identified in question #14. If no selection is made and the period of time the form is to be effective is not identified, the default "Yes" will be applied and the next applicable year will be the year the form first takes effect.

Question #9: If the field is *not* being Tenant farmed, select "No" and then skip questions #10 through #15. If the field *is* being Tenant farmed (farmed by someone other than the Owner and Owner Designee), select "Yes."



Questions #10-14 are optional and available for the Owner or Owner Designee to inform IID of how to administer the Apportionment on behalf of the Owner or Owner Designee.

Question #10: Enter the amount of the accepted Apportionment (from question #7) the designated Tenant is authorized to use on this field. If not answered, the default "All" will be applied and the designated Tenant will be allowed to use the entire amount of the Owner or Owner Designee accepted Apportionment for this field. If question #8 is "Yes" by default or otherwise, the default "All" under question #10 will be applied regardless of whether another amount is entered. The designated Tenant must be authorized to use the entire amount of the Owner or Owner Designee accepted Apportionment for a form that is effective for more than a single year.

Question #11: Indicate whether the designated Tenant is responsible to pay for all of the Apportionment on a take-or-pay basis that the Owner or Owner Designee authorized the designated Tenant to use (from question #10). If answered "Yes," the Tenant will be billed on a monthly basis for water delivery charges and be responsible to pay for all the water the designated Tenant has been authorized to use. However, if the designated Tenant does not pay, the Owner is ultimately responsible for any charges to this field. If answered "No," the Owner or Owner Designee will be billed on a monthly basis for water delivery charges and be responsible to pay for all the water the designated Tenant has been authorized to use. If not answered, the default "Yes" will be applied as provided above.

Question #12: Enter the amount of the Tenant authorized Apportionment (from question #10) that the designated Tenant may transfer and use on other fields within the Tenant's Farm Unit. If not answered, the default "All" will be applied and the designated Tenant will be authorized to transfer up to all of the Apportionment that the Owner or Owner Designee authorized the designated Tenant to use on this field.

Question #13: Enter the amount of any unused Tenant authorized Apportionment (from question #10) that the designated Tenant may offer for transfer through the Clearinghouse. If not answered, the default "All" will be applied and the designated Tenant will be authorized to offer for transfer up to all of their authorized Apportionment for this field.

Question #14: Enter the term during which the designated Tenant is authorized to order water for the field pursuant to the Tenant authorized Apportionment (from question #10). If the term is the same as the period identified by question #8, select "Same as question #8." Regardless of the selection in question #8, the Tenant's term will be concurrent with time period identified in #8. If "Yes" is selected in question #8, the Tenant's term will begin with the first year the form takes effect and will continue until a new form is submitted. If "No" is selected in question #8, the Tenant's term will begin on January 1 and end on December 31 of the single year identified. If the Tenant's term is intended to be less than a year, "No" must be selected in question #8 and specific start and end dates must be identified. If no dates are entered, the default "Same as question #8" will apply.

Questions #15-16 are required, as applicable, for the form to be complete.

Question #15: If the field is Tenant farmed, the designated Tenant is required to legibly print their legal name, sign and date when this form is signed.

Question #16: The Owner or Owner Designee is required to legibly print their legal name sign and date when this form is signed.



CLEARINGHOUSE TRANSFER FORM

The information contained on this form is required for an Owner, Owner Designee, or Authorized Tenant to transfer water through the Clearinghouse. By signing this form, the signatory expressly acknowledges that the right to order and receive water is subject at all times to IID's Rules and Regulations Governing the Distribution and Use of Water, the Equitable Distribution Plan and any existing contractual obligations.

Check only one of the following (offer or request):

- Offer to transfer out _____ AF
- Request for transfer in _____ AF

Check this box to fill request from the **Reserve Water Account**, if water is not available in that account it will be filled from the General Water Account, if available. **Ag fields eligible for the reserve were indicated by an * on the apportionment notifications. IID staff will contact you to confirm eligibility and applicable caps prior to processing the request.**

Check this box to fill request from **Conserved Water Account** if water is not available from the General Water Account. **Water from the Conserved Water Account will be charged the conservation cost in addition to the applicable water rate.**

A. APPLICABILITY: FARM UNIT (your account number if you did not group any accounts) or **ENTITY**

- 1. **Ag:** Farm Unit _____ (required)/Service Location (Field) _____
- 2. **Non-Ag:** Customer Account No. _____ (required) Service Location (Gate) _____

B. OWNER/OWNER DESIGNEE (required) or **TENANT** (if authorized)

- 3. Legal name (print) _____
- 4. Position/Title (if applicable) _____
- 5. Phone _____ 6. E-mail _____
- 7. Date ____/____/____ 8. Signature _____

Please email completed form to clearinghouse@iid.com. Forms must be received prior to 11:00 am to be processed that day.

FOR OFFICE USE ONLY

Date received ____/____/____	Time received (email timestamp) _____	AF Transferred	Balance carried	Date
Received by (print) _____		_____ AF	_____ AF	____/____/____
Signature _____		_____ AF	_____ AF	____/____/____
Processed in TP by (print) _____	Date ____/____/____	_____ AF	_____ AF	____/____/____

WITHDRAWAL OF CLEARINGHOUSE TRANSFER FORM
The District will honor this Withdrawal of Clearinghouse Transfer Form only for water that was the subject of the original Clearinghouse Transfer Form that has not been fully processed.

By signing this portion of the form, the signatory expressly acknowledges that this Clearinghouse Transfer Form offered and signed above is hereby rescinded.

- 1. Name (print) _____ 2. Position/Title (if applicable) _____
- 3. Date ____/____/____ 4. Signature _____

FOR OFFICE USE ONLY

Received by (print) _____ Signature _____ Date received ____/____/____

Processed in TP by (print) _____ Date ____/____/____

MUNICIPAL USERS

In support of IID's Colorado River water management responsibilities, each year IID apportions its annual water supply to all classes of water users in accordance with the October 28, 2013 Equitable Distribution Plan (EDP). More information and a copy of the EDP are available at www.iid.com/regulationsforedp.

For the 2015 calendar year, the apportionment volume for the Heber Pub Uty Dist (**CM 1H001, DOG 37A001**) is **2,031** acre-feet.

Section 3.2.b of the EDP allows non-agricultural water users, including municipal users, to use the amount of water needed for reasonable and beneficial use. However, should their water use exceed their apportionment, the fee for the excess amount of water will be the standard municipal water rate *plus* the conserved water rate (see <http://www.iid.com/index.aspx?page=137> for IID's water rate schedules).

Should you think there is an error in your apportionment volume, requests for recalculation of this apportionment must be submitted in writing to IID **no later than December 22, 2014** and must include any necessary records relevant to the facility that would provide the basis for your recalculation request. The basis for any request for recalculation of an offered apportionment is limited solely to data errors, and any requests submitted after the December 22, 2014 deadline or not submitted in writing **will not** be accepted or reviewed.

IID staff will review all requests for apportionment recalculations and any supporting documentation to determine if adjustments or recalculations are warranted due to data errors. If IID staff determines there is no substantiated data error, the request for recalculation will be denied and a notification sent **no later than December 31, 2014**. Any denials of requests for recalculation may then be appealed to the IID board of directors; that appeal process will be outlined in the denial notification letter. **Appeals will be heard in January 2015 on a date yet to be determined by the IID board.**

For apportionment related questions, please contact Kirk Hale in the Northend Division at mkhale@iid.com or (760) 482-9959 or Brian VanBebber in the Southend Division at bjvanbebber@iid.com or (760) 339-9645. For questions related to municipal water supply issues, please contact Autumn Plourd at aaplourd@iid.com or (760) 339-9755.

Sincerely,



Mike Pacheco and Tina Shields
Interim Managers, Water Department



H.P.U.D.



County of Imperial

16m · 🌐

Register for the 2022 Colorado River Summit at www.RiverSummit.Eventbrite.com

2022
COLORADO RIVER
SUMMIT

ENGAGING & UNIFYING TO ADDRESS THE
IMPACTS OF THE WATER CRISIS







THUR.
JULY 28
7:00 AM - 12:30PM


ICOE Imperial County
Office of Education
4202 SPERBER RD.
BLDG. E, ACC
EL CENTRO, CA

DISCUSSIONS

-  ECONOMY & LABOR
-  PUBLIC HEALTH & ENVIRONMENT
-  WATER USERS
-  GOVERNMENT

REGISTER AT
WWW.RIVERSUMMIT.EVENTBRITE.COM
OR
WWW.IMPERIALCOUNTY.ORG

Heber Public Utility District

Report to the Board of Directors

Date: July 21, 2022
From: Laura Fischer, General Manager
Subject: General Managers Report to Board of Directors

HPUD ADMINISTRATION **HPUD Events and Newsletter**

Summer Splash Water Event

On August 19th the HPUD will host another water event. This event is currently in the planning stage, but we hope to have water slides at Jiggs Johnson Park and have additional events inside the recreation center. This is the Friday before school starts. Please see the calendar of events for August attached for your review.

HPUD Elections

The filing period for HPUD Board of Directors election is open. We currently have three Director seats up for election.

HPUD Newsletter

We sent out our newsletter through our new platform Granicus and Gov Delivery. We have over 3,000 email addresses in our Granicus file and an electronic newsletter was sent to all of them. 47% of these newsletters were opened, which is a very high percentage for a first time use.

CSDA Annual Conference in Palm Desert August 22-25.

We have signed up two Board Members and the Finance and Office Managers to attend. President Garcia and Director Matus will be attending and should be getting their reservation information via email soon.

CSDA Leadership Academy – Second Session in Napa September 18-21.

Director Diaz-Molina will be attending this training. Please let me know if anyone else is interested in attending.

HPUD Board Member - Mandatory Training

AB 1234 training link:

<https://members.csdanet/imis1/ItemDetail?iProductCode=WEB2022ETHICS>

Harassment Training link:

<https://members.csdanet/imis1/ItemDetail?iProductCode=WEB2022SHP>

If you have difficulty accessing these training links, please contact me or Raquel. Please print the certificate of completion for the training and provide it to Raquel.

Memo to BOD 07/21/2022

AB1234 and Harassment training must be completed every two years, and all of our Board Members need to take the training this year.

Nexus Study

Staff continues to work with The Holt Group to prepare the Nexus Study for presentation to the Board of Directors. We are working to have this study on the September agenda.

Developer and Engineer Report

Attached please find the report from The Holt Group on developer projects and engineering project.

Part-Time Positions

As you know the FY 2022-23 budget includes two part-time employees. One for the Recreation Center Coordinator and one for Parks Maintenance. These positions were filled last year, however the two previous employees did not want to return to part-time work. We advertised for the position and have interviews scheduled for Wednesday the 20th for both positions.

HPUD OPERATIONS

Sewer Department

Repairs to the Aeration System

Staff will be making additional repairs to our aeration system which will require that we put into service our abandoned race track system. The race track system is up and running. West Tech, the manufacturer of the aeration system, will be at HPUD in July to provide a recommendation on repairs and maintenance of their system. Staff will bring back to the Board in July a project cost estimate for the system.

Finance Department

Account Shut Off

As you know we implemented the late fee and shut offs in January 2022. We shut off six customers for nonpayment since April. All of these customers paid and services were restored on the same day. Currently we have 285 customers who are late paying for June. Currently we have 16 customers on payment schedules.

Audit

We have started collecting and submitting materials and information for the audit of FY 2021-22. Staff is busy getting ready for the auditor's visit in August.

L Fischer

From: Juny Marmolejo <jmarmolejo@theholtgroup.net>
Sent: Friday, July 15, 2022 11:05 AM
To: L Fischer; Fumi Galvan
Subject: Re: reports for the HPUD Board

Below is a report of progress of various engineering projects.

The Water Distribution Pipeline Project:

The Design of the Existing Project Site and new Water Pipeline remains ongoing.

The Water Treatment Plant's Parking Lot Project:

The Contractor has requested to commence with construction during the week of July 25, 2022. This allowed for Francisco to install an underground electrical conduit between the Operations Building and Break Room.

Construction is to take place for 1-2 week duration.

The HPUD Recreational Center Parking Lot:

Construction has been completed. Payment request is to be processed.

The HPUD Recreational Center Parking Lot Patio Project:

The Holt Group is still working on the proposals for the construction of a patio from local contractors. Proposals are to be attained before the end of July 2022.

The HPUD 2022 Sanitary Sewer Manhole Project:

THG is preparing the County of Imperial Public Works Encroachment Permit Application. The Contractor and THG are processing Contract Documents. Construction is to scheduled to commence in August 2022.

The HPUD Wastewater Treatment Plant Preliminary Engineering:

The Holt Group prepared costs estimates for various projects. The Holt Group is to assist HPUD staff with funding applications as applicable.

Respectfully,

Juny Marmolejo
The Holt Group, Inc.
1601 N. Imperial Ave
El Centro, CA 92243
Ph: 760-337-3883
Cell: 760-562-3635
jmarmolejo@theholtgroup.net

From: L Fischer <lfischer@heber.ca.gov>
Sent: Wednesday, July 13, 2022 8:39 AM
To: Juny Marmolejo <jmarmolejo@theholtgroup.net>; Fumi Galvan <fumi@theholtgroup.net>
Subject: reports for the HPUD Board

Hi Juny and Fumi,

Can you email me a status report on the projects you are working on for HPUD. I need it by Friday at noon if possible. Doesn't have to be fancy, but I need to get and update.

Thanks,



Laura Fischer
General Manager
Heber Public Utility District
1078 Dogwood Rd., Ste 103
Heber, CA 92249
lfischer@heber.ca.gov
<http://www.heber.ca.gov>
760-482-2440 phone
760-336-1572 cell
760-353-9951 fax