

Heber Public Utility District

REPORT TO BOARD OF DIRECTORS

MEETING DATE: September 16, 2021.

FROM: Laura Fischer, General Manager

SUBJECT: Authorize The Holt Group to update the Heber Public Utility District's Emergency Response Plan, and modify the Water Fund budget to include additional expense.

ISSUE:

Shall the Board of Directors authorize The Holt Group to update the Heber Public Utility District's Emergency Response Plan, and modify the Water Fund budget to include additional expense?

GENERAL MANAGER'S RECOMMENDATION:

It is recommended that the Board of Directors authorize The Holt Group to update the Heber Public Utility District's Emergency Response Plan, and modify the Water Fund budget to include additional expense.

FISCAL IMPACT:

The Holt Group has proposed a cost and materials contract not to exceed \$6,000 to complete the Emergency Response Plan by the deadline of December 2021. The development of the Emergency Response Plan was not included in the FY 2021-22 budget, thus it is required to modify the Water Fund to include the completion of the Emergency Response Plan.

DISCUSSION:

In California, the State Water Resources Control Board (SWRCB), Division of Drinking Water (DDW) is the Drinking Water Primacy Agency for all public water systems serving over 200 service connections.

One of the operational requirements for a public water system is to "provide a reliable and adequate supply of pure, wholesome, healthful and potable water" (CA Health & Safety Code, Section 11655). Emergency Response Planning for both terrorist activities and natural disasters is an essential part of ensuring customers receive a reliable and adequate supply of potable water. The Emergency Response Plan is designed to meet all state and federal requirements. More importantly, this document should assist public water systems in planning and preparing for both natural or man-made disasters.

Emergency Response Plan Requirements There are several regulations associated with the legal requirements of preparing an Emergency Response Plan (ERP) in California, which are described below:

1. California Government Code Section 8607.2 – Public Water System Plans "Requires public water systems with 10,000 or more service connections (approximately 33,000 population) to review and revise their disaster preparedness plans in conjunction with related agencies, including fire departments." "Also requires public water systems

with 10,000 or more service connections to furnish the Legislature with an assessment of their emergency response.”

2. United States Public Law 107-188 Public Health Security and Bioterrorism Preparedness and Response Act of 2002 “All community water systems serving more than 3,300 population (1,000 service connections) shall prepare or revise an Emergency Response Plan that incorporates the results of vulnerability assessments (VA) that have been completed. The updated Emergency Response Plan shall be certified to EPA within 6 months of completing the vulnerability assessment.” SWRCB-DDW ERP Guidance Page 4 of 44 February, 2015. The Heber Public Utility District has completed and filed our Risk and Resilience Vulnerability Assessment.
3. California Health and Safety Code, Sections 116460, 116555 and 116750. Section 116460 – Emergency Notification Plan Requirement Section 116555 – Operational Requirements Section 116750 – Tampering with Public Water Systems
4. California Waterworks Standards, Section 64560. Documentation demonstrating that a well site control zone with a 50-foot radius around the site can be established for protecting the source from vandalism, tampering, or other threats at the site by water system ownership, easement, zoning, lease, or an alternative approach approved by the Department based on its potential effectiveness in providing protection of the source from contamination.

CONCLUSION:

As it is a State and Federal requirement that needs to be completed by December, and as it is a role for our contracted engineers, staff recommends that the HPUD Board authorize The Holt Group to complete the Emergency Response Plan for time and materials in the amount not to exceed \$6,000 and modify the FY 2021-22 budget.

Respectfully Submitted,

Laura Fischer, General Manager