

HEBER PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS

1078 Dogwood Rd., Suite 104
Heber, CA 92249

Minutes

Thursday, December 19, 2024 at 6:00 p.m.

The District recognizes its obligation to provide equal access to those individuals with disabilities. Please contact the District (760-482-2440) two working days prior to the meeting with any special requests for reasonable accommodation including translation services. **COMUNÍQUESE CON EL DISTRITO SI SOLICITA SERVICIOS DE TRADUCCIÓN SOBRE UN TEMA PARTICULAR DE LA AGENDA. TODAS LAS SOLICITUDES DEBERÁN REALIZARSE POR ESCRITO DOS DÍAS HÁBILES ANTES DE LA JUNTA.**

1. **CALL TO ORDER:** Meeting was called to order at 6:07 by President Matus
2. **ROLL CALL:** All those present included President Delfino Matus, Vice-President Helen Diaz-Molina, Director Tony Sandoval, Director Pompeyo Tabarez Jr., General Counsel Steve Walker, General Manager Madeline Dessert, Finance Manager Luis Carrasco, Grants Manager Jacob Bermudez.
3. **PLEDGE OF ALLEGIANCE:** President Matus led the Pledge of Allegiance
4. **APPROVAL OF AGENDA:** Director Pompeyo Tabarez Jr. motioned to approve the agenda. Vice President Helen Diaz-Molina seconded the motion. Motion approved AYES: 4 / NOES: 0 Absentee: Director Garcia
5. **INSTALLATION OF OFFICERS:**
 - A. Adopt Resolution 2024-13 declaring the results of the General Election held on November 5, 2024 – Director Tony Sandoval motioned to approve the installation of officers. Director Pompeyo Tabarez Jr. seconded the motion. Motion approved AYES: 4 / NOES: 0 Absentee: Director Kaine Garcia
 - B. Administer Oath of Office to:
 - i. Re-Elect Board Member Helen Diaz-Molina – Oath of office was administered to Director Helen Diaz-Molina by General Counsel Steven Walker.
 - ii. Re-Elect Board Member Pompeyo Tabarez Jr. - Oath of office was administered to Director Pompeyo Tabarez Jr. by General Counsel Steven Walker.
 - iii.
6. **PUBLIC COMMENTS:**

I, Jacob Bermudez, hereby certify that the amended agenda for the Heber Public Utility District Board Meeting of December 19th, 2024 at 6pm, was posted on Decemeber 17th, 2024 at 4:30pm at the Heber Public Utility District Office, Heber Post Office, and online at www.heber.ca.gov.

The Board may set time limits on the amount of time any speaker can use to address the Board. Members of the public are allowed to make comments about anything not listed on the agenda. If the comments concern an agenda item, they must wait until that item is up for discussion. If you wish to address the Board, please speak to the Board Clerk or General Manager during the meeting and when recognized by the Clerk of the Board address the Board. The Board can't take action on any item not on the agenda.

7. **CONSENT AGENDA:** Vice-President Helen Diaz-Molina motioned to approve the Consent Agenda. Director Pompeyo Tabarez Jr. seconded the motion. Motion approved AYES: 4 / NOES: 0 Absentee: Director Garcia.

A. Approval of the minutes for the Regular Meeting on November 21, 2024

B. Approval of current Demands for November 2024

8. **REPORTS:**

A. President and Director's Comments – President Delfino Matus expressed his gratitude toward HPUD staff for the successful Christmas Tree Lighting. Director Tony Sandoval expressed his gratitude towards HPUD staff for the Christmas Tree Lighting and the Imperial Irrigation District for the installation of the Christmas Lightings along Main Street. Director Tony Sandoval also expressed his excitement for the mailbox project funded by HCF.

B. Operations Report for November 2024 – Reported with no additions

C. General Manager's Report – Reported with no additions

D. Grants Update – Reported with no additions

9. **NEW BUSINESS: Discussion and Possible Action**

A. Presentation to Outgoing President- Delfino Matus - Presented with no additions

B. Nominate and Elect a Board Member to the Office of President – Director Tony Sandoval Motioned to approve the nomination and election of Helen Diaz-Molina as President of the Board of Directors. The motioned was seconded by Director Pompeyo Tabarez Jr. Motion approved AYES: 4 / NOES: 0 Absentee: Director Kaine Garcia

C. Nominate and Elect a Board Member to the Office of Vice-President - Director Sandoval Motioned to approve the nomination and election of Pompeyo Tabarez Jr. as Vice President of the Board of Directors. The motioned was seconded by President Helen Diaz-Molina Motion approved AYES: 4 / NOES: 0 Absentee: Director Garcia

D. Adopt the Heber Public Utility District Board Meeting Calendar for 2025 – Director Tony Sandoval motioned to approve the Board Calendar for 2025. Vice President Pompeyo Tabarez Jr. seconded the motion. Motion approves: AYES: 4 / NOES: 0 Absentee: Director Kaine Garcia

E. Discussion and possible action to accept the proposed premium increase by Anthem – Information only

F. Discussion and possible action regarding a new meter system replacement – Director Tony Sandoval motioned to approved the replacement of the meter system. President Helen Diaz-Molina seconded the motion. Motion approved AYES: 4 NOES: 0 Absentee: Director Kaine Garcia

- G. Authorize the submittal of a grant application for the Shade for Success Grant – Vice President Pompeyo Tabarez Jr. motioned to approve the submittal of the grant application for Shade for Success. Director Sandoval seconded the motion. Motion approved AYES: 4 / NOES: 0 Absentee: Director Kaine Garcia
- H. Authorize HPUD Staff to purchase a compact tractor not to exceed \$29,787.10 – President Pompeyo Tabarez Jr. motioned to approve the purchase of a compact tractor. Director Tony Sandoval seconded the motion. Motion approve AYES: 4 / NOES: 0 Absentee: Director Kaine Garcia.
- I. Information Only purchase of a Composite sampler – Presented with no additions

10. CLOSED SESSION Director Tony Sandoval motioned to enter Closed Session at 6:49pm. Vice President Pompeyo Tabarez Jr. seconded the motion. Motion approved AYES: 4 / NOES: 0 Absentee Director Kaine Garcia

To ensure privacy during Closed Session, we will observe the following procedures:

- The Board President will enter Closed Session. Members of the public will exit the boardroom.
- A. Potential Litigation (Government Code § 54956.9(d) – No reportable action was taken, direction was given to staff.
- B. Public Employee Performance Evaluation (Government Code § 54957) – No reportable action was taken, director was given to staff.

Exited Closed Session at 7:19pm

11. ADJOURNMENT Meeting was adjourned at 7:20pm