

HEBER PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS

1078 Dogwood Rd., Suite 104
Heber, CA, 92249

Thursday, October 20, 2016 at 6:00 p.m.

MINUTES

The District recognizes its obligation to provide equal access to those individuals with disabilities. Please contact the District (760-482-2440) two working days prior to the meeting with any special requests for reasonable accommodation.

1. CALL TO ORDER:

The meeting of the Board of Directors of the Heber Public Utility District was held at the District's meeting room and called to order at 6:03 pm by Director Sandoval.

2. ROLL CALL:

Director's present at roll call: S. Escobedo, M. Nolasco, Jr., T. Sandoval, D. Garcia-Ruiz, and P. Tabarez, Jr. Also present General Manager Laura Fischer, Board Secretary Raquel Carrillo, and General Counsel Steve Walker. Finance Manager Graciela Lopez arrived at 6:25 pm.

3. PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Director Sandoval.

4. APPROVAL OF AGENDA:

The Motion to Approve the Agenda as presented was made by Director Tabarez, Jr., seconded by Director Escobedo.

Motion approved by Roll Call:5/0

AYES: S. Escobedo, M. Nolasco, Jr., T. Sandoval, D. Garcia-Ruiz,
P. Tabarez, Jr.

5. PUBLIC PRESENTATIONS/COMMENT:

Southwest High School student Angela Ramos represented the Tall Flags asking for a donation for the team. Miss Ramos was asked by the Board to get a head count to the girls that are from Heber and item will be brought back to next Regular BOD meeting.

The Board may set time limits on the amount of time any speaker can use to address the Board. Members of the public are allowed to make comments about anything not listed on the agenda. If the comments concern an agenda item, they must wait until that item is up for discussion. If you wish to address the Board, please fill out a "Request to Speak Form" and hand it to the Clerk of the Board and when recognized by the President of the Board, go to the podium and address the Board. The Board can't take action on any item not on the agenda.

6. CONSENT AGENDA: Any item on the Consent Agenda may be removed and placed under New Business at the request of any Board Member or member of the Public.

A. Approve Minutes for the regular meeting on September 15, 2016.

B. Approve Current Demands for September 2016.

The Motion to Approve the Consent Agenda as presented was made by Director Nolasco, Jr., seconded by Director Tabarez, Jr.

Motion approved by Roll Call: 5/0

AYES: S. Escobedo, M. Nolasco, Jr., T. Sandoval, D. Garcia-Ruiz,
P. Tabarez, Jr.

7. REPORTS:

A. President and Director's Comments.

Director Nolasco, Jr., was pleased with the repairs that Cal Trans did on Heber Avenue and Highway 86. A reminder was mentioned about the Fall Festival on October 26th at Heber School.

B. Sub-Committee Report – 85th Anniversary

General Manager gave an update to the Board regarding the 85th Anniversary.

C. Operations Report for August 2016.

D. Engineer's Report – Water Treatment Plant Improvement Project. Juny Marmolejo, Project Manager with The Holt Group gave a presentation to update the board on the status of the Water Treatment Plant. Mr. Marmolejo informed the Board regarding the water shut down that is scheduled to take place on Wednesday November 09, 2016 at 10:00 pm to 5:00 am on Thursday. Notices will be inserted in HPUD bills.

E. General Manager's Report. Information was given to Board.

8. NEW BUSINESS: Discussion and Possible Action

A. Authorize a Donation to the Cancer Resource Center of the Desert, which is the only local non-profit community based organization providing comprehensive cancer patient navigation to individuals in the Imperial Valley – General Manager

Motion to Authorize a Donation to the Cancer Resource Center of the Desert in the amount of \$300.00 was made by Director Tabarez, Jr., seconded by Director Nolasco, Jr.

Motion passed by Roll Call: 5/0

AYES: S. Escobedo, M. Nolasco, Jr., T. Sandoval, D. Garcia-Ruiz,
P. Tabarez, Jr.

- B. Information Only: First Quarter Budget Review 2016-17 – Finance Manager.

9. OLD BUSINESS: Discussion and Possible Action

- A. Adopt Resolution Number 2016-11 Approving the Application for Youth Soccer and Recreation Development Program Grant Funds – General Manager

Justina G. Arce from The Holt Group presented the Board with different scenarios regarding the Sports Field which included a baseball park, soccer field or both. The Motion to Adopt Resolution Number 2016-11 Approving the Application for Youth Soccer and Recreation Development Program Grant Funds and proceed with the Soccer Field was made by Director Sandoval, seconded by Director Garcia-Ruiz.

Motion passed by Roll Call: 4/0

AYES: S. Escobedo, M. Nolasco, Jr., T. Sandoval, D. Garcia-Ruiz
ABSENT: P. Tabarez, Jr.

- B. Information Only: First Review of the Water and Sewer Rate Study Prepared by Bartle Wells Associates – General Manager

Fletcher Davis with Bartle Wells Associate presented the Board with the first review of the Water and Sewer Rate Study with a 5 year plan proposed rates. During the presentation a few questions arose and it was determined to bring this item back for review.

10. ANNOUNCEMENTS:

- A. Board of Supervisors meet every Tuesday in October and November except November 29th.
- B. CSDA newsletter www.csda.net

11. CLOSED SESSION:

The Motion to go into close Session was made at 9:32 pm by Director Garcia-Ruiz, seconded by Director Nolasco, Jr.

Motion passed by Roll Call: 4/0

AYES: S. Escobedo, M. Nolasco, Jr., T. Sandoval, D. Garcia-Ruiz
ABSENT: P. Tabarez, Jr.

- A. Government Code Section §54957 Public Employee Evaluation of Performance (General Manager)

Board reconvened from Close Session at 9:40 pm. No reportable action was taken.

12. ADJOURNMENT:

Motion to adjourn the meeting at 9:41 pm was made by Director Garcia-Ruiz, seconded by Director Nolasco, Jr.

Motion passed by Roll Call: 4/0

AYES: S. Escobedo, M. Nolasco, Jr., T. Sandoval, D. Garcia-Ruiz

ABSENT: P. Tabarez, Jr.

Minutes of the Regular Meeting for October 20, 2016 were prepared by Raquel Carrillo – Secretary of the Board

Heber Public Utility District is an equal opportunity provider and employer.